**Jugraj Singh (Mr.)**

Direct: +64 272399770; Email: sjugraj071@gmail.com

PERSONAL STATEMENT

I am hardworking, honest and reliable. I give 100% to my job and will go the extra mile to meet all required targets. I am keen to learn and easy to teach. I have good experience in retail sector and strong desire to make business management a career.

SKILLS & STRENGTHS:

⦁ Planning & Organizing Skills

⦁ Excellent Communication & Interpersonal Skills

⦁ Business Communication Skills

⦁ Good Team Player with Ability to Lead

⦁ Quality Oriented

⦁ Analysis & Problem Solver

⦁ Punctuality & Dedication

Work history

Pak n Save, Taupo.

Liquor Assistant.

 January 2017 to October 2017

 April 2019 to November 2019

Spa Road Food market, Taupo.

Assistant Store Manager.

 April 2017 –October 2017(part time)

 October 2017- April 2019(full time)

BS Nijjar Limited, Te Puke.

 Production/Quality Manager

 March 2020-till date

Education

 NATIONAL DIPLOMA IN BUSINESS LEVEL-5

 NATIONAL DIPLOMA IN BUSINESS LEVEL-6

Referees

Pak n Save, Taupo.

Polly longdon

HR Manager

07 3760999 ext.735

Spa Road Food Market, Taupo.

Supinder Kaur

Owner

aujla@xtra.co.nz